

**RANKIN COUNTY COMMUNITY DEVELOPMENT**

**UTILITY PERMIT/PROPERTY MAINTENANCE INSPECTION CHECKLIST**

<b>ADDRESS</b>	<b>LOT # / SUBDIVISION</b>	<b>DATE/TIME</b>	<b>PASS</b>	<b>FAIL</b>
<b>PLUMBING</b>				
Kitchen area free of defects & leaks, hot & cold water available				
Water Closet/Lavatory/Bath free of defects & leaks, hot & cold water				
Water heater properly installed & in good working condition				
<b>Comments:</b>				
<b>Comments:</b>				
<b>HVAC</b>				
Heating & cooling unit properly plumbed, powered & ventilated				
Bathroom properly ventilated				
<b>Comments:</b>				
<b>Comments:</b>				
<b>KITCHEN</b>				
Countertop impervious, free of defects				
Food & utensil storage free of defects & insects				
Cooking equipment is secure, clean & in good repair				
Refrigerator clean & in good repair				
<b>Comments:</b>				
<b>Comments:</b>				
<b>FIRE PROTECTION</b>				
3" tall address numbers on single-family homes or mailboxes				
Smoke detector functional & properly located				
<b>Comments:</b>				
<b>Comments:</b>				
<b>INGRESS &amp; EGRESS</b>				
Exterior doors are watertight, rodent proof, weatherproof				
Interior doors open & close properly, hardware functions properly				
Windows open, close & lock properly & are watertight & rodent proof				
<b>Comments:</b>				
<b>Comments:</b>				
<b>ELECTRICAL</b>				
One light or outlet is switched in each habitable room				
One outlet in each bathroom (GFCI in new installations)				
All receptacles are installed & wired properly				
<b>Comments:</b>				
<b>Comments:</b>				
<b>INTERIOR</b>				

Bathroom & Kitchen flooring is in good repair, clean & impervious to water		
Walls & floors are rodent-proof, clean & free of holes		
<b>Comments:</b>		
<b>Comments:</b>		
<b>EXTERIOR</b>		
Exterior surfaces are free from holes, breaks & rotten wood and are protected from elements. No peeling, flaking, or chipped paint.		
FOUNDATION: ¾ inch or larger		
BRICK: ¼ inch or larger		
Roof is free of defects, holes & able to support the weight		
Stairs & Porches protected from elements, support the weight & have railings		
<b>Comments:</b>		
<b>Comments:</b>		
<b>LANDSCAPE</b>		
Lawn mowed, shrubs trimmed, flower beds maintained, drainage adequate		
Yard & porches are free of debris		
Fence in good repair & free of holes, gate in working order		
<b>Comments:</b>		
<b>Comments:</b>		
<b>INSPECTED BY:</b>	<b>REINSPECTION REQUIRED:</b>	<b>YES      NO</b>