

**RANKIN COUNTY**

**CODE ENFORCEMENT COMPLAINT FORM**

**ADVISORY:** The Rankin County, Mississippi, Office of Community Development will take no action upon complaint forms submitted without accurate identifying information for the complainant. Be further advised that complaint forms received by the Rankin County, Mississippi, Office of Community Development constitute documents subject to public disclosure pursuant to the Mississippi Public Record Act, Miss. Code Ann. 25-61-1. By submitting a complaint form, you acknowledge and agree that your identity and address is subject to disclosure to third parties.

It is the intent of the Community Development Department to resolve complaints and/or achieve voluntary compliance in a timely manner. The property owner is ultimately responsible for bringing the property into compliance as per zoning, building, health and safety, and related codes, regulations and ordinances. In instances of disputes between tenants and landlords, this department encourages tenants to contact landlords/property owners in writing and allow a reasonable time for resolution prior to filing this complaint.

Please download form and hand deliver or mail to Office of Community Development.

**Violation Location**

Street Address

**Reporting Party Information (required)**

Name

Mailing Address

Phone Number

**Nature of Complaint**

If Tenant, attach documentation (letters, notes, etc.) describing your attempts to resolve complaint. Can you provide access to property? Yes or No

**For Official Use Only**

Received by:                      Date Received:                      Date Logged:

Case Number:                      Date Given to Inspector:

Closure Date/Affidavit Filed Justice Court: