



JOB DESCRIPTION

Position: Mechanic	Department: Road
FLSA Classification: Non-Exempt	Reports To: Road Manager
Salary Range:	Employment Status: Full Time

POSITION SUMMARY:

The Mechanic is responsible for working on all types of equipment used in the Road Department.

ESSENTIAL FUNCTIONS:

1. Performs a variety of skilled mechanical repairs and modifications to trucks, dump trucks, heavy equipment and machinery.
2. Inspects, adjusts and replaces components on equipment.
3. Perform welding and fabrication on equipment.
4. Perform general preventive maintenance and service equipment on a regular basis.
5. Diagnose equipment problems on vehicles and heavy equipment.
6. Maintain records for service and log out tag out.
7. Operate a variety of road maintenance tools and equipment.
8. Maintain facility, tools and equipment in good condition.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of metal fabrication and welding
- Knowledge of diagnosing and repairing mechanical problems with equipment
- Good coordination skills
- Alertness to recognize hazards
- Ability to use hand and power tools
- A working knowledge of Road Maintenance operations and procedures
- Understand and comply with written and oral instructions
- Ability to communicate effectively orally and in writing
- Ability to apply standard mathematical concepts

PHYSICAL REQUIREMENTS:

- Read and interpret documents such as policies, procedures and instructions
- Lift and/or move objects up to 80 pounds occasionally
- Climb, stoop, bend and kneel occasionally to accomplish job-related tasks
- Frequent walking, standing or moving about to perform job duties

- Reach and grasp using fingers, hands and arms continually to lift and use hand tools, power tools, equipment and materials of various weights and sizes
- Vision abilities include close and distance vision, ability to adjust focus, and depth and color perception to read regular and small print
- Regularly exchange information through speaking and listening in person and by telephone
- May drive a truck or other heavy equipment
- Exposure to weather conditions
- Exposure to noise
- Exposure to smoke , dust, fumes and pollen
- Endure vibration and jarring while operating equipment

EDUCATION AND EXPERIENCE:

- High school diploma or equivalent
- Five years of experience in a mechanic position
- A combination of experience and education may meet the required level of education and experience

POSITION REQUIREMENTS:

- Clean Motor Vehicle Record
- Commercial Driver's License

ADDITIONAL INFORMATION

This position has been identified as safety sensitive under the definition of 49 CFR Part 40 – Department of Transportation Workplace Drug and Alcohol Policy. This position will be subject to drug testing for the following:

1. Post offer pre-employment
2. Reasonable cause
3. On-the-job accident
4. Random

Please send resumes to Sflanagan@rankincounty.org

Americans with Disabilities Act

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the county.