Rankin County Building Permit Requirements

To obtain a building permit in Rankin County, you must submit the following documents:
If your project involves a metal building or barndominium, please verify zoning compliance before beginning.

1. **Address Approval**
   Obtain an address approval form signed or initialed by Community Development representative

2. **Assigned Address**
   Printout from Rural Addressing (601-824-2423).

3. **Waste Management Account Number**: Contact 601-825-9213.

4. **Form 335 Soil & Site Evaluation/System Recommendation**
   Get from Mississippi State Department of Health (www.HealthyMS.com/wwapply) or call 1-855-220-0192. **Final 910 form is required before we can release permanent power.**
   Not required for municipal or approved community sewer systems.

5. **Water Service Application**: If water service is provided by a municipality, approval from the water service provider at the final inspection is required for the issuance of the Certificate of Occupancy. The general contractor or property owner must coordinate and schedule final inspections with both the Rankin County Office of Community Development and the respective water service provider.

6. **Deed or Legal Property Description**.

7. **House Plans**: Provide **Three (3)** complete sets & **One (1)** PDF to include:
   - Site plan, foundation drawing, floor plan, electrical, plumbing, and elevations.
   - Site plan must show:
     - Setback lines, existing/proposed structures, property/street access, drainage/stormwater plans.
   - Metal buildings require plans stamped by a Mississippi licensed engineer **(wind speed: 115 mph).**
   - Email PDFs to **commdev@rankincounty.org.**

8. **Contractor Information**: Names of General, Electrical, Plumbing, and Heating & Cooling Contractors.
   - Contractors for projects over $10,000 require MSBOC licenses and $5,000 performance bonds.
   - Proof of $300,000 liability insurance is mandatory.
   - Contractors must sign the permit application.

9. **Flood Map Check**: FEMA flood hazard area checks will be performed. Additional paperwork may be required if applicable.

10. **Final Inspection**:
    - Front/side yards must be sodded. Rear yards may be seeded (60% germination required).
    - Sloped yards may need sod or a retaining wall (design must be stamped if over 3 ft.).

ALL CONSTRUCTION MUST COMPLY WITH COUNTY AND STATE LAWS, THE 2018 INTERNATIONAL BUILDING CODE, THE 2017 NATIONAL ELECTRICAL CODE, AND ALL APPLICABLE CONSTRUCTION REGULATIONS.

Contact Information
Office of Community Development
Phone: 601-824-2570 | Fax: 601-824-2571
Email: commdev@rankincounty.org